



Standard Administrative Procedure (SAP)

24.01.01.L0.01 UPD Criminal Trespass Warnings

First Approved: March 21, 2017 *(formerly numbered as 41.01.01.L0.02)*

Revised: November 16, 2021

Next Scheduled Review: November 16, 2026

Procedure Statement and Reason for Procedure

Texas A&M International University (TAMIU) is a public and open campus. No effort is made to restrain the general public from entering campus; however, the University Police Department (UPD) does reserve the right to bar individuals who are considered a threat to the TAMIU community. TAMIU operates under a "zero tolerance" level of enforcement relating to fighting, illegal weapons, alcohol, and illegal drugs on TAMIU property. All state and federal laws are strictly enforced.

Procedures and Responsibilities

1. GENERAL

As part of the University's overall campus management and comprehensive campus safety program, TAMIU has instituted a procedure to remove from campus individuals who pose an imminent threat or on-going danger to the campus community. UPD considers many variables in the assessment of threat or danger to the TAMIU community, the most common assessments include whether:

- a) the person is a danger to others or property;
- b) the person possesses a criminal history that indicates the individual could pose a threat or danger to the TAMIU community;
- c) the individual has any affiliation with TAMIU;
- d) the individual was apprehended while committing a crime;

- e) the person is a transient/homeless individual loitering on campus; and/or
- f) the individual failed to comply with a lawful order of a commissioned Texas Peace Officer.

2. COLLABORATIVE OFFICES

Collaborative offices are UPD, Housing and Residence Life, Student Conduct and Community Engagement, Community Relations and Special Events, and Environmental Health and Safety.

3. CRIMINAL TRESPASS WARNINGS

UPD is authorized to issue Criminal Trespass Warnings pursuant to State law, by the authority of The Texas A&M University System Board of Regents, their policies and regulations, and TAMIU rules and procedures as approved by the President of TAMIU. Criminal Trespass Warnings for the TAMIU campus and any related facility may be issued for:

- a) Anyone suspected of breaking any laws on campus, or
- b) Anyone suspected of bullying/abusing a student, employee, or visitor, or
- c) Anyone found in the housing complexes without an invitation from a resident student or authorized employee, or
- d) Anyone on campus without any legitimate business, or
- e) Anyone who causes any type of interruption to TAMIU’s course of instruction and operation.

4. REVIEW OF CRIMINAL TRESPASS WARNINGS

Individuals issued a Criminal Trespass Warning not related to a student conduct or employment action may request that UPD review the facts of the case 1 calendar year after the issuance of the Criminal Trespass Warning. Once the request for review is received, the UPD Chief of Police shall review and issue a written response. Individuals requesting review of their specific case may email the [Criminal Trespass Warning Appeal Form](#) to dispatcher@tamiu.edu.

As part of the review process, should the individual wish to request a review of the Chief of Police’s decision, that review request will be made to the TAMIU chief administrative officer (CAO). Individuals requesting CAO review of their specific case may email dispatcher@tamiu.edu. Decisions from the CAO are final and no further requests for review shall be granted for 1 calendar year.

UPD REVIEW

Chief of Police
Texas A&M International University
5201 University Boulevard
Laredo, TX 78041
email: dispatcher@tamiu.edu

CAO REVIEW

VP, Finance and Administration
Texas A&M International University
5201 University Boulevard
Laredo, TX 78041
email: dispatcher@tamiu.edu

Related Statutes, Policies, Regulations, or Rules

[System Policy 24.01, *Risk Management*](#)
[System Regulation 24.01.01, *Health and Safety*](#)

Contact Office

University Police Department (UPD), 956-326-2100